



Course Description

HIM1800 | Professional Practice Experience 1 | 2.00 credits

This course will provide the student with a supervised professional practice experience in a healthcare setting, utilizing electronic health records and reports to manage health information data. Students will learn an in-depth knowledge of applying the minimum basic requirements for handling records imposed by regulatory agencies. Prerequisite: HIM 1000; corequisite: HIM1110, 1000L.

Course Competencies:

Competency 1: The student will demonstrate knowledge of health information management functions and the ability to process a health record for completeness and accuracy by:

1. Formulating delinquency health record statistics for the medical staff committee
2. Creating statistical and display graphical charts for compliance with Joint Commission standards for record completion
3. Defining bloodborne pathogens exposure risk for healthcare personnel and handling health records

Competency 2: The student will demonstrate knowledge of ethical and legal practices within the health information management and healthcare environment by:

1. Identifying HIPAA privacy and confidentiality rules for work processes
2. Conducting and interviewing health care providers for health information needs and preferences
3. Demonstrating knowledge of ethical thinking and its application to issues addressed at clinical

Competency 3: The student will demonstrate knowledge of management in the front/ back office by:

1. Identify the services that health records indicate for services according to the needs

Learning Outcomes:

- Use quantitative analytical skills to evaluate and process numerical data
- Solve problems using critical and creative thinking and scientific reasoning
- Demonstrate knowledge of ethical thinking and its application to issues in society